

# Application Process

## Provide the following with your Application

- ✓ Test results from the Michigan Works Keys test in (instructions attached):
  - Location Information
  - Reading
  - Mathematics
- ✓ Copy of Birth Certificate or other such documents for proof of age.
- ✓ Copy of High School Diploma or G.E.D. **AND** Transcripts of grades from High School or College.
- ✓ Military transfer or discharge form DD-214, if applicable
- ✓ Proof of residency in Genesee, Shiawassee or Lapeer County

Return completed application to:    **UA Local 370**  
  **5500 W. Pierson Rd.**  
  **Flushing, MI 48433**

\*\*Applications lacking information will be dropped from process without notification.

## After application is accepted

All applicants who submit the required information will be notified of the time and place for a basic mathematics assessment.

Applicants who achieve the minimum score or higher on the basic mathematics assessment will be scheduled for an interview.

Applicants chosen for the apprenticeship program will be drug tested.

# **Plumbers Pipefitters & Service Trades Apprenticeship Program Fact Sheet**

- Our Apprenticeship program is registered with the US Department of Labor
- Wages are governed by registered standards with wage increases scheduled every six months.
- Apprenticeship duration is five years.
- Apprentices will be classified as Building Trades or Service
- Service apprentices are required to attend school one day every two weeks from for the first 2 years, and complete the remainder of their school through night classes.
- Building trades attend one day every two weeks throughout the five years.
- Building Trades will obtain the following: Journey Plumber License, Medical Gas License, and Backflow Tester License.
- Service will obtain CFC license, electrical knowledge, and equipment service skills.
- Apprentices will be dispatched to contractors (employer) that are often temporary in nature, lay-off are common.
- Work conditions could be inside or outside, extreme conditions such as, Heat, cold, muddy, underground, high work, noisy, heavy lifting, or rainy.
- We graduate 90% of our apprentices and they go on to have long careers in the piping industry advancing on an individual basis, some become foreman, or superintendents, many work with the tools until retirement



**PLUMBERS & PIPEFITTERS**

**UNION LOCAL 370**

**APPRENTICESHIP PROGRAM**



**An ACT™ WorkKeys Assessment is required to complete the Apprenticeship application.**

**To schedule a WorkKeys assessment call Rosealie Kinsey  
(810) 232-4193, ext. 125, 8:00 a.m.- 5:00 p.m.**

**Plan on three hours to take assessments in: Locating Information,  
Reading, and Mathematics**

To familiarize yourself with the WorkKeys assessments, practice tests are available at no charge : <https://www.act.org/content/act/en/products-and-services/workkeys-for-employers/assessments.html> Under the assessment tab please choose Applied Math, Graphic Literacy and Workplace Documents.

Equal Opportunity Employer/Program. GST Michigan Works! is supported by the State of Michigan.  
Michigan Relay Center: 711 Auxiliary aides and services are available upon request to individuals with disabilities.

# PIPE TRADES APPRENTICESHIP FORM #1

## Application Form

Issued By

### *QUALIFICATIONS NECESSARY FOR AN APPLICANT TO BE CONSIDERED FOR A PROBATIONARY PIPE TRADES APPRENTICESHIP*

1. Must be at least 18 years of age. (See Section III-B-2--Qualifications of Applicants for Apprenticeship in the National Guideline Standards of Apprenticeship);
2. Complete this page, the application on Page 2, and return this form with the following:
  - a. Birth certificate or other such document for proof of age;
  - b. High School diploma and transcript or high school equivalency (GED) certificate and official report of test results.
  - c. Military transfer or discharge Form DD-214, if applicable;
3. Appear for interview when notified.

### *IF YOU ARE ACCEPTED FOR A PROBATIONARY APPRENTICESHIP YOU WILL BE REQUIRED TO:*

1. Serve as a probationary apprentice for a period of 1 year (1700-2000 hours of on-the-job training);
2. Serve a 5 year apprenticeship including the probationary period (8500-10,000 hours of on-the-job training);
3. Report for work on a regular basis;
4. Provide for you transportation to and from the job site;
5. Work under the direction of a Journey Worker on the job site and perform job duties satisfactorily;
6. Attend related training classes regularly and maintain an acceptable average in those classes;
7. Purchase text material for use in related training classes as required;
8. Abide by all rules and regulations of the Joint Apprenticeship and Training Committee.

I, the undersigned, have read, understand, and agree to abide by the above.

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
Date:

## APPLICATION FOR APPRENTICESHIP

1. Name of Applicant:

Last	First	Middle
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2. Address:

Street	City & State	County	Zip Code
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3. Social Security No. \_\_\_\_\_ Telephone No. \_\_\_\_\_

4. Male  Female

5. American Indian or Alaskan Native  Black  Asian or Pacific Islander  Hispanic  White  Other

6. Date of Birth \_\_\_\_\_

7. Veteran Yes  No.  Branch of Service \_\_\_\_\_

Length of Service \_\_\_\_\_ Date of Discharge \_\_\_\_\_ Type of Discharge \_\_\_\_\_

8. Currently Employed Yes  No.

9. Work Experience

Give jobs in order, starting with your present or latest job. Include military experience, summer jobs and part-time jobs.

EMPLOYER	CITY	TYPE OF WORK	FROM	TO	REASON FOR LEAVING

10. High School Graduate  GED  Name and Address of High School \_\_\_\_\_

11. Additional Educational Background: \_\_\_\_\_

\_\_\_\_\_  
(Applicant's Signature) Date \_\_\_\_\_